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Capital Planning Minutes 02-14-2002

Capital Planning Committee
Meeting Memorandum
February 14, 2002

In attendance were:

Steve Andrew, via telephone

* John Bilafer

John FitzMaurice

Charles Foskett, Chairman

Nancy T. Galkowski

Dave Kale

Anthony Lionetta

Al Minervini

Barbara Thornton

*Denotes those not in attendance.

Others present Clarissa Rowe and Freeland Abbott

1. **Meeting Notes:** Notes of the 1/3/02 meeting were approved.

2. **Permanent Town Building Committee (PTBC)**

Information was provided from John Cole regarding the cost of the elementary school projects relative to other town's school construction projects. This was reviewed by the committee.

3. **Warrant Articles:** Members reviewed the draft Town Meeting Warrant for any articles which may need to be reviewed by the Capital Planning Committee.

a. **Field House** – Mrs. Donovan will be reporting on the status of the field at the Town Meeting. This was tabled as there is no recommendation currently before the committee.

b. **Dallin School** – D. Kale indicated that the PTBC will be requesting that the construction of the Dallin School begin in January 2003 with an 18 month construction schedule. This should reduce the cost of change orders and provide a more flexible construction schedule.

c. **Article 53** – Rescind the Authority to Borrow. This is a house-cleaning article which eliminates borrowing authority on project amounts that are no longer needed.

d. **Article 63 & 64 Peirce Field Remediation** – Engineering and Legal Costs – The Finance Committee has transferred the funds for this so there will be no action necessary.

e. **Fire Department Study** – Members commended R. Maimone for the commendable job he has done during this study.

f. **Community Preservation Act**

Clarissa Rowe and Freeland Abbott appeared before the committee to review the Community Preservation Act (CPA). Briefly, the CPA is a separate tax assessment from 1 to 3% which is designated to fund historic preservation, open space and affordable housing.

Any money raised by a community under this act is eligible for a matching grant from the state which is funded through fees collected through the Registry of Deeds. There is currently \$29 million available statewide and it is anticipated that \$39 million will be available by October 2002. There is no guarantee that there will be sufficient matching funds in the future. The town fund would be administered by a separate committee which would make recommendations to Town Meeting. C. Rowe was interested in discussing with the Capital Planning Committee a way of integrate the process with the Capital Plan. After discussion of the Act, the CPC asked Barbara Thornton and John FitzMaurice to be a sub-committee which would recommend to the CPC what its relationship would be to the CPA Committee.

4. **Reduction of Capital Plan**

Due to budget constraints the Committee reviewed the Cash portion of the Capital Plan for 2003 and made the following additional cuts:

Item	Original Request		Revised Recommendation	Cut
Roadway Reconstruction	\$200,000		\$180,000	\$20,000
Sidewalks	50,000		25,000	25,000
Records Retention	25,000		15,000	10,000
Police Cruisers	123,000	103,000	20,000	
School Air conditioning	7,500	0		7,500
Security at Schools	20,000		10,000	10,000
<u>Traffic Lights</u>	<u>17,000</u>		<u>10,000</u>	<u>7,000</u>
TOTAL REDUCTION:				\$99,500

5. Meeting with Finance Committee: The Capital Planning Committee is scheduled to meet with the Finance Committee on February 27, 2002.

T. Lionetta, B. Thornton, D. Kale and C. Foskett volunteered to attend.

6. Tentative Meeting Date: The next meeting of the CPC will be March 7, 2002 at 4:00 P.M. to review the Fire Study with the Fire Chief.